

Call addressed to the Municipality of Katerini to submit a proposal for the implementation of the Predefined Project 2 'Integrated pilot housing scheme for Roma inclusion', to be integrated into and funded under the Roma Inclusion and Empowerment Programme

Call for proposals code	: Special Service 'NSRF Structure' of the Ministry of Labor and Social Affairs, : Sector of Employment and Social Economy Ref.No: 357/ 7-4-2021 EEA (MIS) code 5075006
Addressed to	: Municipality of Katerini as the designated Project Promoter of the Predefined : Project 2 'Integrated pilot housing scheme for Roma inclusion', for the implementation proposal submission
Deadline	: 31/03/2021, Time 23:59'
Implementation area	: MUNICIPALITY OF KATERINI
Budget	: € 2,300,000
Description	: 1. CALL FOR PROPOSALS As part of the European Union's policy to develop national Roma integration strategies, the Greek state developed the "National Roma Inclusion Strategy". The Workplan's primary objective is to lift the social exclusion conditions of Roma and to create the conditions for their social inclusion. The above strategic objective is served by three individual general targets: a) Secure and guarantee 'housing' b) Build a supportive network of social intervention (in the sectors of employment, education, health and social inclusion) c) Develop social dialogue and consensus through social emancipation and participation of Roma themselves. These general objectives are implemented in the framework of the five-year National Operational Workplan on Roma social inclusion for the period 2017-2021 and will continue to be implemented in the next operational programme. The 'Roma inclusion and empowerment' programme is co-financed by the European Economic Area Financial Mechanism (EEA-FM) and national resources and includes the implementation of two independent but mutually reinforcing Predefined Projects (Predefined Project 1, Predefined Project 2) and three small grant schemes. The tendered Predefined Project 2 (PDP2) provides for the relocation of the Roma community from its existing temporary housing located at the border of the municipality of Katerini, to another temporary housing in Peleka region within the same municipality, to the standards of social housing. The project is a pilot project for possible future respective social housing and relocation operations of Roma and/or other specific social groups in other regions of the country. The project is expected to benefit 56 Roma community families living within the boundaries of Katerini municipality. The successful relocation of Roma community is inextricably linked to the harmonious inclusion of its members into the city's economic and social life. Housing and living in decent health and safety conditions is a key priority in the EU Council Recommendation (since December 2013) in the context of taking effective measures for the smooth inclusion of Roma in the Member States, as

such conditions affect access to education, health services, employment opportunities and entrepreneurship possibilities. The housing and temporary relocation action will be complemented by a framework of activities in the fields of education, employment, health and living in the community, carried out with the support of Community centers in municipalities. A key aspect of all these actions is the social inclusion and empowerment of Roma enabling them to participate in their implementation and in determining their outcomes.

2. SCOPE OF THE CALL FOR PROPOSALS

The project to be implemented will support the development of a residential complex in Pelekas area in the municipality of Katerini, following the standards of social housing, pursuant to the national legislation, namely Article 159 ("temporary relocation of specific social groups") of Law 4483/2017 (GG 107/A/31-7-2017) and is distinct part of a wider, complex initiative to develop an integrated Roma inclusion package of measures, co-financed by national resources, the (EEA) Financial Mechanism (FM) and European Social Fund [ESF] resources. The co-ordination of individual integrated measures for housing, education, access to health and employment services will contribute to Roma community inclusion and empowerment in Katerini.

The tendered Project additional measures include both the necessary infrastructure (preparatory technical designs, road construction, water and sewerage networks, landscape architecture, flood prevention, etc.). as well as the necessary soft measures (regular on-the-spot support from the relevant department of the municipality community center which will provide significant assistance in relation to employment, education, mental and physical health, etc.).

This Call includes the following activities:

- Development of a local social housing complex consisting of 56 housing units, owned by the Municipality of Katerini, given the land concession by the municipality, precisely for the development of this housing complex.
- Installation of basic housing equipment, including but not limited to: household appliances such as refrigerators, kitchens, washing machines, air conditioners, electrical/solar thermal systems.
- Active involvement of all citizens, in particular Roma, representatives of local community, as well as public administration through the organization of four (4) information and consultation actions aimed at achieving successful relocation and the broader acceptance of such venture.
- Supporting activities for the physical relocation of 56 families to the newly built housing units.

The physical object of the Predefined Project 2 (PDP2) consists of the supply and construction of fifty-six (56) houses and one (1) building (hereinafter referred to as the 'Multicenter(Polykentro)'), within the conceded land plot of Katerini municipality, fully equipped and ready for use.

To this end, one hundred thirty-six (136) heavy duty prefabricated cabins (132

cabins for 56 dwellings and 4 cabins for the 'Multicenter') will be assembled according to the rules of science and art. Each cabin will measure 9.00m x 3.60m (32.4sq.m).

Thus, a total of 56 dwellings will be created on the conceded land plot in the municipality of Katerini for the relocation and housing of 56 Roma families living in unsuitable accommodation (under Article 159, L.2283/2017).

Dwellings are divided into five (5) basic types, different capacity and/or layout, 3 ground floors and 2 two-storey units (with or without independent entrance to the floor). In the two-storey dwellings, the construction of a stairway is foreseen (total of 23 stairways) to enable floor access. The distribution of dwelling types in the settlement has taken into account the composition of the households to be relocated, as reflected in the census of the Municipality of Katerini.

TABLE 1: MAIN TYPES AND NUMBER OF DWELLINGS

	DESCRIPTION	Square meters	NUMBER
T1	Ground floor, 1-2 persons, 1 cabin	34.2	7
T2	Ground floor, 3-5 people, 2 cabins	64.8	20
T2Δ	Two-storey, 6-9 people, 3 cabins	97.2	13 (9 + 4)
T3	Ground floor, 3-5 people, 2 cabins	64.8	6
T3Δ	Two-storey, 6-9 people, 3 cabins	97.2	10 (8+2)
TOTAL			56

The external dimensions, method of construction, filling materials and coatings are common to all types of cabins. The floor plans and views of the five types are attached to deliverables A', B' and C' of the Contract number 18SYMV004037874 2018-11-20 in the context of the preparatory actions for "Social inclusion and Empowerment of Roma" and form an integral part of the call (Annex III).

Each dwelling will consist of two or three cabins, according to the typology, each cabin with the necessary equipment and various basic appliances. The items to be supplied will be offered altogether and will not be divided into parts so that the prefabricated dwellings are directly functional upon their delivery.

The cabins are located as shown in the Master plan (see point 17 of the HAVING REGARD TO list) of the settlement and in the drawings on the typologies. All dwellings will be supplied with the necessary electrical installation, hydraulic installation, sanitary facilities and cooling-heating air conditioning units.

For the Predefined Project 2 (PDP2) implementation, full installation and one-off supply of the following items shall be carried out:

s / n	Types of supply	TOTAL	M.M.
1	HEAVY DUTY PREFABRICATED DWELLINGS	56	SET
2	PREFABRICATED CABINS OF THE MULTICENTER	1	SET

All above-mentioned types of supply (1,2) are sufficiently analyzed in the attached call for proposals.

Remarks:

- The minimum technical specifications required for the equipment to be procured are detailed in the Compliance Tables of deliverables A', B' and C' in the Call for Proposals no. 8.9328/11-10-2018 by the Special Service NSRF Structure of the Ministry of Labor and Social Affairs, Sector of Employment and Social Economy , and the Contract number 18SYMV0040378742018-11-20 in the context of preparatory actions for 'Social Inclusion and Empowerment of Roma' to be reflected in the proposal that will be submitted by the Municipality of Katerini.
- During the implementation phase, the approved studies by the Directorate for Services - Urban planning and Environment of the Municipality of Katerini will be submitted to the Programme Operator.
- The physical object of the Predefined Project 2 (PDP2) by the EEA-FM, in addition to the above-mentioned one-off supply and installation of such items, as shown above, includes:

- ✓ the transport and installation of existing equipment of the benefited individuals in the new settlement,
- ✓ awareness-raising actions for the benefited individuals – dwellers. The actions will seek to actively involve all citizens, in particular Roma, representatives from local communities, as well as public administration in the implementation of the Predefined Project 2, with a view to achieving a successful outcome and generally embracing the relocation venture,
- ✓ The technical support services for activating and monitoring the Predefined Project 2 implementation.

•**Attention:**

The cabins installation will follow the necessary works and infrastructure to be appropriately configured in the area to build the new settlement, in accordance with the rules of art and science. Preparatory works-infrastructure will be co-financed from national resources, and shall include the following:

1. CABINS' BASE PLATES - RETAINING WALLS - OTHER CONSTRUCTION
2. GROUNDING GRID – EARTHING
3. ROAD CONSTRUCTION PROJECTS – PAVINGS & GREEN AREAS
4. SEWAGE NETWORK FOR CABINS

5. WATER SUPPLY NETWORK FOR CABINS
6. POWER SUPPLY NETWORK FOR CABINS ELECTRIFICATION
7. AMBIENT LIGHTING
8. GROUNDING OF THE SURROUNDING AREA
9. FLOOD PROTECTION WORKS
10. CONNECTION TO UTILITIES NETWORKS
11. UNFORESEEN WORKS

It should be noted that in case of non-completion of the above infrastructure tasks, the Programme Operator may proceed to revocation of the Predefined Project 2 Inclusion Decision.

No expenditure shall be eligible in the Predefined Project 2 before the submission to the Programme Operator of a budget program, a timetable and a detailed description of the above (numbered 1 to 11) infrastructure projects (financed from national resources) and the confirmation of the start of funding of the Predefined Project 2 by the EEA Financial Mechanism Committee (see para. Pre-eligibility in the Conditions section of the Programme Agreement).

It is underlined that the European Union Agency for Fundamental Rights (FRA) will provide, as an international partner, expertise and technical assistance drawing on its long standing experience in the field of Roma social inclusion at local level, and will contribute to planning, developing and implementing the planned activities aimed at involving Roma communities and/or their representatives in actions and measures geared towards addressing social exclusion and/or protecting their human and fundamental rights.

2.1 The proposal to be submitted shall fall within the following programme objectives, regions per Budget heading or per Programme (Operational Programme).

Table 1

PROGRAMME: Integrated pilot social housing rehabilitation scheme for Roma inclusion Integrated pilot project on relocation and social housing for integration		CO DE	
ASSIGNMENT CODE:		CO DE	PUBLIC INVESTMENT
BUDGET HEADING: Programme Area 07		CO DE	07
PROGRAMME OBJECTIVE: Programme Objective 9 " Combating Poverty, Social Exclusion and any form of discrimination " Programme Objective 9 " Combating Poverty, Social Exclusion and any form of discrimination "		CO DE	E3
REGION: 1 Region	Central Macedonia	CO DE	EL11

2.2 The proposals to be submitted shall have to contribute to attaining the relevant monitoring indicators, being the following:

Table 2: Output Indicators

O.P. :33	BUDGET HEADING: 07	FUND: EEA FM				
COD E	NAME	MEASUREMENT UNIT	REGION	TARGET VALUE		
				TOTAL	MEN	WOMEN
1	New housing facilities and improved public utilities infrastructure	Number of Roma living in new facilities	1 Region	270		
1.1	Pilot transitional housing infrastructure and public utilities in Roma settlements upgraded	Number of Roma settlements supported with upgraded housing and public utilities infrastructure	1 Region	1		
1.1	Pilot transitional housing infrastructure and public utilities in Roma settlements upgraded	Number of quality equipped housing structures	1 Region	56		

Table 3: Outcome indicators

O.P: 33	BUDGET HEADING: 07	FUND: EEA FM 2014-2021				
CO DE	NAME	MEASUREME NT UNIT	REGION	BASE VALUE	TARGET VALUE	
					TOTAL	MEN WOMEN

---	Strengthen Roma inclusion and empowerment - Improve living conditions	Number of Roma living in new facilities	1 Region	270			
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3. CALL FOR PROPOSALS FINANCIAL DATA

3.1 The public co-financed¹ expenditure allocated to the Predefined Project 2 inclusion under this call stands at € 2.300.000.

Table 4

PROGRAMME: Integrated pilot social housing relocation scheme for Roma inclusion”				
BUDGET HEADING: Programme Area 07				
PROGRAMME OBJECTIVE Thematic Objective 9 ‘Combating Poverty, Social Exclusion and any form of discrimination’				
S/N	AREA OF SUPPORT	ACTION	REGION	CO-FINANCED PUBLIC EXPENDITURE
(1)	(2)	(3)	(4)	(5)
1	9	“Integrated pilot social housing relocation scheme for Roma inclusion”	1 Region Central Macedonia	€2,300,000
TOTAL				€2,300,000

3.2 The Programme Operator may modify the total amount of the co-financed public expenditure of this call or proceed to a reasoned withdrawal of the call, in any case informing the Project Promoters via its website <https://eeagrants-roma.gr> (point 7.2).

4 ELIGIBILITY

¹ where co-financed public expenditure is the eligible public expenditure from the Programme for the calculation of the EEA-FM contribution

4.1 The expenditure eligibility deadline for the suggested projects shall be April 30th, 2024. The completion of the Predefined Project 2 must have taken place by that date. Any projects naturally completed or fully implemented prior to the issue of the inclusion decision are not eligible, regardless of whether the corresponding payments have been incurred or not.

No expenditure shall be eligible in the Predefined Project 2 before the submission to the Programme Operator of a budget program, a timetable and a detailed description of the above (numbered 1 to 11) infrastructure projects (financed from national resources) and the confirmation of the start of funding of the Predefined Project 2 by the EEA Financial Mechanism Committee (see para. Pre-eligibility in the Conditions section of the Programme Agreement).

(a) the eligibility rules for co-financed projects expenditure are laid down in Chapter 8 of the JMD on the EEA FM Management and Control System.

b) Eligible direct expenditures for the project (as defined in Article 8.3 of the JMD on the EEA FM Management and Control System) include, but are not limited to, the costs of cabins supply, the household equipment, and the full installation of such items (cabins, household equipment, etc.), transport costs for the physical relocation of 56 families, publicity and awareness-raising expenditure and other expenditure directly linked to the Project implementation shall meet the criteria laid down in Article 8.2 and may therefore be directly imputed thereto.

c) It is acceptable to transfer amounts up to a maximum of 5% between Work Packages and between Expenditure Categories while implementing the Sub-project/Project, provided that the nature and objectives of the Project/Sub-project are not affected. For such transfers, the Project Promoter should inform the Programme Operator in writing in due time before such transfer.

d) As regards the equipment cost, a general rule is that the part of the depreciation corresponding to the project's implementation duration and to the actual use percentage for its purposes shall only be considered as eligible, on condition that the cost of a new or second-hand equipment is depreciated in accordance with the generally endorsed accounting principles, applied by the Project Promoter/Partner for all types of the relevant category, pursuant to article 8.2 of the JMD on the EEA FM Management and Control System . Nevertheless, the new equipment purchase overall cost in the Predefined Project 2 may be eligible because it constitutes an integral and necessary element for attaining the tendered Project's outcomes (in accordance with Art. 8.3: (c) of the JMD on the EEA FM Management and Control System).

The Project Promoter should therefore describe this equipment and substantiate in the Project Implementation Decision by Own Means the equipment purchase cost in the relevant field B.4. Its documentation and

description will then be evaluated by the Programme Operator (acceptance or rejection); the latter will include as a condition in the inclusion decision the acceptance of the entire purchase amount of the equipment in question in case of a positive evaluation.

(e) if the Project Promoter (Municipality of Katerini) requests the eligibility of the total equipment purchase amount, in accordance with point (c) of para. 1, Article 8 of the Joint Ministerial Decision Ref. No 13249/04-02-2020 (Government Gazette 526/B/19-02-2020) "Determination of a Management and Control System for the implementation of the European Economic Area Financial Mechanism (EEA-FM) 2014-2021- Allocation of Resources (EEA FM Management and Control System), as it stands, it should ensure that the following are respected and declare in the proposal to be submitted the way to ensure that:

It keeps the equipment in its possession for at least five years after the project completion and continues using the equipment for the benefit of the project's general objectives during the same period,

It maintains the equipment duly insured against damage, such as fire, theft or other regularly insurable events both during the project implementation and at least for five years following the project completion.

It owns appropriate resources for the equipment maintenance for at least five years following the project completion.

These means to fulfill this obligation will be explicitly defined in the Inclusion Decision.

5. PROPOSALS SUBMISSION INSTRUCTIONS

The candidate project promoter shall submit:

5.1 Its proposal electronically (form E.1_2) through the EEA MIS 2014-2021 (hereinafter referred to as EEA MIS). To this end, they are required to have an individual user account (identifier and password) for access to EEA MIS both by the Project Promoter's executives for completing the bulletins as well as by the Project Promoter's legal representative, who may authorize a user of the system for that purpose.

5.2 At the same time, the Proposal is sent, signed by the legal representative, in printed form (original and 1 copy) in a sealed envelope to Subdivision I of the Special Service NSRF Structure, Sector of Employment and Social Economy' of the General Secretariat of Labor of the Ministry of Labor and Social Affairs

Upon receipt of the grant application, the Programme Operator informs the potential beneficiary of its receipt (incoming protocol number) the potential beneficiary of its receipt (incoming protocol number) via the EEA Management Information System (MIS).

The proposal's submission serves also as a grant application by the potential project promoter. The following supporting documents accompanying the Project's Technical Bulletin form an integral part of the proposal:

Evidence of the competence and capacity of Katerini municipality, as project promoter to implement the project.

(ii) Regulatory framework for the designation of the Body operating and maintaining the project and of its respective duties as well as an Organizational Chart of the Body in question.

(iii) Draft Decision of a Subproject Implementation on Own Means signed by the Project Promoter's legal representative reflecting the proposed budget and the timetable of actions (Based on Budget Template and Gantt Chart agreed upon with the EEA FM)

(iii) Timetable and budgeting of the necessary infrastructure projects financed from national resources.

(iv) List of Projects carried out in the previous two years or still implemented by the potential Project Promoter concerning a similar project.

(v) Signed solemn declaration by the Project Promoter's legal representative on the acceptance of the terms of the Call and the Programme participation approval.

(vi) Decision by a competent collective body to submit the proposal.

(vii) Certificate-Declaration of commissioning and maintaining the project.

6. PROCEDURE FOR SELECTION AND INCLUSION OF PROJECTS

A. Evaluation stages and criteria

- The proposed project is evaluated in 2 stages:

STAGE A': Completeness check of the application submitted.

STAGE B': Evaluation of the proposed project on the consistency with the predefined project description in the programme agreement and the fulfillment of the criteria under Art. 6.5 of the JMD on the EEA FM Management and Control System on the quality and contribution of the project to the Programme's objectives as well as its compliance with Community and national legislation.

The evaluation of Stage A' and B' proposals will be carried out by the competent Unit I.A of the Special Service NSRF Structure of the Ministry of Labor and Social Affairs, Sector of Employment and Social Economy.

B. Submission and examination of complaints

The potential Project Promoter may lodge a complaint to the Programme Operator on the evaluation's outcomes. Complaints are submitted one-off, per evaluation stage, within the exclusive deadline of seven (7) working days as of the day following the evaluation outcomes notification, mainly:

a) the day of the Proposal Dismissal Decision, being issued during Stage A' of the evaluation

a) the day of the Proposal Dismissal Decision, being issued during Stage B' of the evaluation

The complaint must be reasoned and signed by the Project Promoter.

The Programme Operator shall examine the complaint being lodged. The complaint examination result shall be approved by the Programme Operator Supervisor and communicated to the potential Project Promoter having submitted the complaint within fifteen (15) working days.

The complaint may be examined by a three-Member complaint evaluation committee, set up by decision of the Programme Operator Supervisor, within three (3) working days since the final complaint submission date. The same persons who participated in the evaluation procedure of the **complaint-specific proposal** shall not be entitled to participate in the Complaints examination procedure.

C. Issue of Inclusion Decision for funding

The Inclusion Decision and its attachments shall lay down the terms and conditions of the grant, as well as the roles and responsibilities of the parties. It includes provisions ensuring that the Project Promoter undertakes to comply fully with the provisions of the EEA FM 2014-2021 legal framework referred to in Article 1(5) of its Regulation relevant to the project implementation, including any obligation applicable after the project completion.

A Project Contract is concluded for every agreed project between the Programme Operator and the Project Promoter. For EEA programmes under the responsibility of Greek authorities, the documents constituting the Project Contract for the purposes herein and proportionally to what is applicable for EU co-financed programmes are the following:

-The Project Inclusion decision, with the obligations of Beneficiaries attached

The project's Technical Bulletin, submitted and duly signed by the Project Promoter.

- The Inclusion Decision shall include an explicit reference to the Programme Agreement and to the JMD on the EEA FM Management and Control System. It shall also at least include provisions pertaining to the following:
 - (a) reporting obligations allowing the Programme Operator to comply with reporting obligations towards the EEA FM Committee and the NFP,

- (b) the maximum amount and percentage of the grant,
- (c) the eligibility of expenditure and the requirements relating to the submission of proof of expenditure;
- (d) the first and last date of eligibility of expenditure
- (e) any possibilities for amending the project,
- (f) ensuring timely access to monitoring, audits and evaluations; (g) ensuring compliance with information and communication obligations,
- (h) the right of the Programme Operator to suspend disbursements and to claim refund from the Project Promoter if such a decision has been taken by the EEA FM Committee, the Programme Operator or the National Focal Point (NFP),
- (i) dispute settlement and jurisdiction.
- (j) the detailed budget.

7 COMMUNICATION-INFORMATION

7.1 For detailed information on the proposals' submission, the filling in of the Project's Technical Bulletin and other clarifications, kindly contact: 2105271155, 2105271106, 2105271361

7.2 Any further information on the "Social Inclusion and Empowerment of Roma" Programme, the Programme's Management and Control System, the institutional framework for the implementation of projects included in said Programme, the expenditure eligibility rules of projects as well as any other information pertaining to proposals' submission (i.e guidelines on filling in the Project's/Subproject's Technical Bulletin, monitoring indicators, specification of proposals' evaluation criteria and other necessary documents on the proposal's examination) is available on the electronic address <https://eeagrants-roma.gr>. This website is a key communication tool between the Programme Operator and the Programme's stakeholders and any relevant information is uploaded on this website.

Attachments:

- ☐ Annex I: Project Promoters' Obligations (Annex of the Inclusion Decision)
- ☐ The following attachments can be found at eeagrants-roma.gr.
- ☐ Annex II: Technical Description, Budget, Timetable of Infrastructure Projects
- ☐ Financed from national resources.
- ☐ Annex III: Deliverables A', B' and C' of the Contract no. 18SYMV0040378742018-11-20 as part of the preparatory actions for "Social Inclusion and Empowerment of Roma".
- ☐ Template of the Project's Technical Bulletin and instructions for its completion
- ☐ Template of a Draft Decision for the Implementation of a Subproject by Own Means.
- ☐ Form E.I.1_6 'Project File Keeping Status'.
- ☐ Project Inclusion Decision Template.
- ☐ Projects Selection Criteria-Evaluation methodology
- ☐ List of Projects.

	☐ Other documents.
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